



Teaching Artist Application Checklist

Artists in Schools Program

- ☐ **Teaching Artist Registration Fee:** \$45 for current Fairbanks Arts Association Members; \$50 for non-members. [Click here to become a member or renew.](#)
- ☐ **Complete Teaching Artist Training.** See Fairbanks Arts' website for the next Teaching Artist Training dates.
- ☐ **Submit the Teaching Artist Application web form, which includes:**
 - ☐ **A statement on why you're interested in becoming an AIS teaching artist**
 - ☐ **A current resume** (include any arts and/or education-related experience)
 - ☐ **Three references** who can advocate that you are a good candidate for the AIS program/ working in a classroom environment
 - ☐ **A digital portfolio showcasing your art.** This must include a MINIMUM of 3 samples of your work (e.g. digital photographs of art, writing samples, music recordings, video footage/flyers from performing artists, etc.).
 - ☐ **A short artist statement.** This statement is included in our AIS Handbook, and includes an indication of the grades/ages you plan to work with and a short description of your art form. Examples of what other artists have provided are given in our current handbook available for reference
- ☐ **Schedule and complete a 30-45 minute interview with Fairbanks Arts Association's Education Coordinator** to review your application materials, discuss any questions about the program, and go over your ideas for an artist residency.
- ☐ **Become a Registered FNSB School District Volunteer** (don't worry, you're not volunteering for these residencies!)
 - ☐ Download and complete the application
 - ☐ Take the mandated reporter quiz and download the certificate
 - ☐ Complete background check information
 - ☐ Download the APPROVED email confirmation from FNSBSD HR department

For any questions about the application process, email education@fairbanksarts.org