



Artists-In-Schools  
**2015-2016 Academic Year**  
HANDBOOK

Fairbanks Arts Association   
Artists-In-Schools Residency Program  
P.O. Box 72786  
Fairbanks, AK 99707

**FAA Education Coordinator**  
**(907) 456-6485 EXT. 222**  
**FAX (907) 456-4112**  
**education@fairbanksarts.org**

*Artists-In-Schools and Arts in Education are supported by the Alaska State Council on the Arts, the National Endowment for the Arts, Fairbanks North Star Borough, the FNSBSD and the Fairbanks Arts Association.*

**Artists-In-Schools (AIS)**  
**2015-2016 Academic Year Handbook**  
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## Artists-In-Schools Residency Procedures and Information

### Procedure for Selecting a Residency:

1. Determine your school's residency goals, objectives and requirements.
2. Appoint a staff person to be the In-School-Coordinator (ISC) for the residency. The ISC is responsible for communicating with Fairbanks Arts Association (FAA) Education Coordinator, the artist and participating teachers throughout the residency. The ISC is also responsible for developing a residency plan and schedule with the artist.
3. Look through the catalog to select an artist for your school who is a good fit for the type of residency your school is looking for. Contact the FAA Education Coordinator at 456-6485 ext. 222 if you have further questions about artists listed in this directory.
4. Establish contact with your chosen artist and the FAA Education Coordinator to select residency dates. Contact the Education Coordinator to make your residency request. *(A complete guide for planning a residency is included in this directory.)*
5. Complete the AIS contract and send it to FAA. ***This step must be completed before the residency starts.***

### RESIDENCY GUIDELINES...

1. Residencies must be a minimum of 1 week in length. Flexible scheduling may be utilized. Each school may receive more weeks if funds are available.
2. The cost to the school is \$400 per week, as well as providing supplies and lunch for the artist. FAA is responsible for \$600 per week, so that the artist is paid a total of \$1,000 per week. The school **must submit a Purchase Order request** to the district on the first day of residency or pay FAA \$400 per week of residency, for a residency to occur. FAA will bill the FNSBSD Administrative Offices once the school has furnished FAA with a PO # and the residency has reached completion.
3. The school is responsible for providing art supplies. Discuss this with the artist prior to the residency to determine what the needs for materials will be.
4. The school is asked to provide FAA with digital photos taken throughout the residency, along with the final reporting paperwork. Failure to do so will jeopardize residency eligibility for that school for the following year. All school publicity should also be included. Applause letters to the News-Miner should be written promptly. FAA and Alaska State Council on the Arts (ASCA) must also be credited at all times in all media coverage of the event.

# Artist Directory 2015-2016

All artists listed in this handbook are local and are required to participate in a Teaching Artists Training Academy developed by the Fairbanks Arts Association in collaboration with the FNSBSD Art Center. This training course ensures that the artists going into the schools have the necessary skills for a successful residency. Please be aware that more artists periodically complete the required course and are added to the AIS roster, for a complete list of artists throughout the year visit <http://fairbanksarts.org/education/artists-in-schools-program/artist-directory/>. Inquire with the Education Coordinator for additions to our list of teaching artists. There are many teaching artists throughout the state of Alaska who have participated in similar training courses. **For a complete list of teaching artists outside of the Fairbanks North Star Borough, visit the State Teaching Artist Roster via the Alaska State Council on the Arts (ASCA) <http://www.eed.state.ak.us/aksca/AIE.html> or contact the ASCA Arts in Education staff in Anchorage at (907) 269-6682.**

## TWO DIMENSIONAL ARTS

**Jeannie Mars Armstrong**  
**Watercolor, Pen & Ink Drawings**  
**Age Levels: 4<sup>th</sup>-8<sup>th</sup> grades**  
**Phone: (907) 451-9111**

**E-mail: [armstrong.jeanne1@gmail.com](mailto:armstrong.jeanne1@gmail.com)**

*“Primarily a watercolor painter, I also create cartoons, caricatures, and illustrations. I enjoy teaching students to use various watercolor and/or cartooning techniques to make interesting mobiles, paper sculptures, cards, or small books. Art is a wonderful glue that can successfully merge cross-curricular concepts, and teachers can use my lessons for later projects.*”

**Peggy Birkenbuel**  
**Paper Crafts & Collage**  
**Age Levels: All ages**  
**Phone: (907) 452-4095 or (907) 460-7071**

**E-mail: [peggybirken@gmail.com](mailto:peggybirken@gmail.com)**

*“I moved to Alaska to teach second/third graders in a Yupik/Athabaskan village along the Kushokwim River. I quickly found that this is truly a multi-media paradise for artists like myself. I love taking something old and recycling it to make a whole new experience in art. I feel students should not be afraid of the art experience and I encourage all students to express their individuality to the fullest.”*



*Tundra, by artist Klara Maisch*

**Christa M. Bentele**  
**Murals, Acrylics, Oil Pastels, Watercolor, Pen & Ink, Charcoal**  
**Age Levels: All ages**  
**Phone: (907) 940-3176**                      **Email: cmbentele@yahoo.com**

*"I've been an artist all my life and in the last 25 years have taught art to 4 – 85 year olds, either in classrooms, private lessons, or small group settings. I'm experienced in a wide variety of techniques and mediums, including oils, acrylics, watercolor, oil pastels, inks, dyes, and colored pencils. My objective is to pass on my love for art by engaging my students in fun, creative projects which awaken the hidden talents within and give each student the feeling of success and artistic pride. In order to complement and enhance your school's curriculum I can tailor my lesson plan accordingly, which could then be used by teachers in the future, as I will leave simple, detailed instructions for each art project."*

**Margaret Donat**  
**Drawing, Painting, Watercolor, Printmaking**  
**Age Levels: All ages**  
**Phone: (907) 322-9182**                      **E-mail: margaretdonat@gmail.com**

*"I retired after teaching secondary art (Drawing, Painting, Sculpture, Jewelry, Glass, Ceramics, Printmaking) for 34 years, and am currently a painter and glass artist. Teaching art for so many years made me a sort of "Jack of all trades," so I can design almost any art experience for your students and tailor it for any age level. I believe art can enhance your current curriculum, and would love to design an art experience for your students that is not only fun, but ties into what they are currently learning."*

**Joyce Kelso**  
**Drawing, Painting**  
**Age Levels: All ages**  
**Phone: (907) 460-0307**                      **E-mail: adventures.north.alaska@gmail.com**

*"I am a multidisciplinary artist. I have developed techniques to teach even the youngest artist to create realistic "big guy" art as well as an "I can" attitude. I set high expectations for my students and find that they respond to the challenge, exceeding their own and their parents' expectations. My classes includes drawing, shading, texture, color theory and creating a color wheel, painting (mixing their own colors), and presentation. Classes can include grid drawing, perspective, composition, more color theory, watercolor, acrylic, oil, and 3D using Sculpey clay. All classes end with an art show. Projects are tailored to age group."*

**Klara Maisch**  
**Murals, Printmaking, Painting, Drawing, Collage, Paper Crafts**  
**Age Levels: All ages**  
**Phone: (907) 687-1568**                      **E-mail: klara@klaramaisch.com**      **Website: klaramaisch.com**

*"I view art as a form of exploration. Whether I have an entire wall, a piece of paper, a block of wood, or a stretched canvas, I will delight in sharing an artistic adventure with students. I have many ideas for projects already planned, including collaborative murals, linoleum block printing, personal journals, and lessons in scientific illustration. I am also very flexible, and enjoy developing new project ideas that are specific to certain ages, subjects or materials. I am especially interested in place-based education and fostering connections between the "STEAM" subjects. I specialize in woodblock and linoleum carving, collaborative murals, acrylic painting, pen and ink illustration, silkscreen printing, and collage."*

**Mary Baarlaer Maisch**  
**Book Arts, Quilting, Puppet-making, Printmaking, 3D Dioramas**  
**Age Levels: K-6<sup>th</sup> grades**  
**Phone: (907) 687-9765**                      **E-mail: maisch@acsalaska.net**

*"I am eager to help students discover the satisfaction that comes from holding a book that they have made themselves. There are many creative bookmaking processes available and appropriate for the skill levels of all elementary students. I am also interested in helping students make puppets, quilts, or large 3-dimensional dioramas that bring stories, science, or history to life. As a teacher and artist in the Fairbanks community for the past 25 years I have been privileged to observe the development of skills, creativity, and enthusiasm that come with hands-on experiences in the arts."*

**Laura Nutter**  
**Drawing, Painting, Murals with emphasis on recycled materials**  
**Age Levels: All ages**  
**Phone: (907) 687-0353**                      **E-mail: snxfan@gmail.com**

*"I have been orchestrating successful AIS residencies in the Interior for the past 5 years, completing many projects with every age of student. I enjoy the challenge of structuring projects with a school's particular needs, budget, and interest, and have a particular fondness for working with rural and smaller schools. While my focus has been to utilize recycled materials to create murals, I have also enjoyed a variety of other sessions including kite-making, watercolor, acrylic panel murals, and a silk-screen t-shirt project. With your students, I will focus on tailoring our project to each individual, so that he or she is able to experience the full scale of progression to create a unique piece of art. I am also happy to dovetail our project with any ongoing classroom lesson, such as science or natural history."*

**Linda Pfisterer**  
**Illustrating your Writing, Watercolor Painting**  
**Age Levels: All ages**  
**Phone: (907) 479-4712**                      **E-mail: linda.pfisterer@gmail.com**

*"Illustrating what you write can help students develop their work both visually and with words. I like to work with both students and teachers to choose media and develop lessons with the necessary skills they need to create a visual expression to enhance their writing. Watercolor paint, crayon, ink and pencils are used with lessons in shading for depth, creating texture and drawing action people and animals."*

*"Watercolor has been useful to me in journaling and as a media easy to transport for any occasion. Progressive watercolor techniques and color theory can be taught to all ages like building blocks creating many levels of painterly effects. As an art educator, I have developed age appropriate lessons to help students experiment and develop the many possibilities watercolor paint can offer. Student products can also be used as a background for poetry or covers for a project they have done."*

**Gail Friday**  
**Painting, Drawing, Murals**  
**Age Levels: All ages**  
**Phone: (907) 388-3937**                      **E-mail: gail.e.priday@gmail.com**                      **Website: gailpriday.com**

*"I am a certified art teacher with a wealth of experience working with students of all ages and from diverse backgrounds. I have a Master of Education with a concentration in art education from Towson University in Maryland as well as a Master of Fine Arts from UAF. In my own practice I am a painter and*

*printmaker and my current work explores the small details of the Alaskan landscape. As an art educator I am fluent in a wide range of media and am interested in designing projects to enhance curriculum. In addition to witnessing the pure joy that results from making art, I love to see the creative problem solving skills that emerge.”*

**Adam Ottavi**

**Drawing**

**Age Levels: All ages**

**Phone: (907) 322-2392**

**E-mail: [ottavi.adam@gmail.com](mailto:ottavi.adam@gmail.com)**

**Website: <http://adamottavi.com>**

*“I am primarily a photographic artist. I was trained at Columbia College Chicago in commercial and fine art photography. I earned my MFA degree in fine art photography and drawing at UAF in 2011. Over the past few years, my artistic/studio practice has included more drawing, 19th Century photographic processes, and installation art. I find it's helpful to learn and master new processes and techniques as I work and grow as an artist. However, photography is still my main tool of communication and expression. It is the central art form in each exhibition I produce and is the heart of my artistic curiosity. For students, I find it invaluable to learn about light, shadow, cameras, and what photographs do, say, and discuss both in our everyday experience as well as on gallery and museum walls.”*

**Amy Reisland-Speer**

**Painting, Drawing, Murals**

**Age Levels: All ages**

**Phone: (907) 683-2590**

**E-mail: [amysitsoo@yahoo.com](mailto:amysitsoo@yahoo.com)**

**Website: [www.sitsoostudio.com](http://www.sitsoostudio.com)**

*“I am primarily a painter. My subjects include large canvases painted with brightly colored Alaskan animals to smaller canvases with realistic birds. I enjoy using bright fun colors to represent our local Alaskan animals. Playing with color and design is a great way to experiment with art for children of all ages. Using unrealistic hues helps illustrate the idea of value and how color can effect an image. It is more fun to paint a blue moose than a brown moose!”*

**Shelby Sand**

**Mixed Media**

**Age Levels: All ages**

**Phone: (907) 378-7878**

**E-mail: [shelby.j.sand@gmail.com](mailto:shelby.j.sand@gmail.com)**

*“As a college coach and player, as an artist, and as a student myself I worked to understand negative self-talk. We are often told “change your attitude!” Has anyone ever taught you how? Learning to use your emotional brain alongside IQ is what makes individuals’ truly successful. Ultimately all success comes down to relationships. My students will work through open-ended ideas within the pages of books. We will work through telling their story through visual mixed-media expression as well as language. Visual journals are meant to document day-to-day experiences, activities, and emotions and are often autobiographical in nature. Visual journals have been used for centuries as records of ideas and imagination. It is an accessible project for all ages and abilities. This process fits into any schools initiatives and themes, from bullying to patience and understanding. Students will work on skills to express themselves and understand their emotions and others. I bring both my undergraduate experience in the arts and my Masters in business to my theory of the greater importance of emotional intelligence. “Good decisions require far more than factual knowledge. They are made of self-knowledge and emotional mastery when they’re needed most. - Emotional Intelligence 2.0.”*

**James T. Smith (Jamie)**

**Comics, Drawing**

**Age Levels: 7<sup>th</sup>-12<sup>th</sup> grades**

**Phone: (907) 378-6018**

**E-mail: [norwolf.art@gmail.com](mailto:norwolf.art@gmail.com) or [jamienuggets@gmail.com](mailto:jamienuggets@gmail.com)**

*"From editorial cartoons to single-panel gags, syndicated strips to webcomics, alternative to mainstream comic books, storyboards and character design to graphic novels: the medium of sequential art is popular and has gained in critical recognition. Comics are a legitimate and uniquely engaging interdisciplinary educational tool for both literacy and the visual arts through writing and drawing. Students of all levels will be encouraged to explore and incorporate personal interests, topics of relevant to their community and cultural perspectives. Students will be exposed to work of contemporary and historical creators, materials and techniques, commercial applications, professional resources, and learn how to produce and develop their own pieces in conjunction with demonstrations and classroom exercises. Additional sessions exploring minicomics and collaborative pages are available for advanced groups with extended residency. For over 25 years I've drawn my cartoon feature for the Fairbanks News-Miner and other publications. I also teach drawing courses as an adjunct in the UAF Fine Arts Department, and routinely give lectures and workshops for institutions and organizations."*

**Iris Sutton**

**Drawing, Painting, Working with Color**

**Age Levels: All Ages**

**Phone: (907) 455-4270**

**E-mail: [irieee@hotmail.com](mailto:irieee@hotmail.com)**

**Website: [icewedgeart.wordpress.com](http://icewedgeart.wordpress.com)**

*"I am at heart an Alaskan and a painter and in recent years have begun using large canvasses, and bright, bold colors to paint Alaska's flora and fauna. As an artist and painter it is important to always be looking and seeing the world around you, to go and spend time inspecting and studying the small things as well as the large. Notice changes in color with light and shadows, how the direction of the sun illuminates objects. As an Artist in the school, My goal is that children will play with color, make and use their own colors, explore opposites and contrast and learn to see color in all of its variations and attempt to represent their world both imaginary and realistic."*

**Karen Stomberg**

**Drawing, painting, printmaking, mixed media/collage, bookmaking, collaborative murals, botanical illustration**

**Age Levels: K-12<sup>th</sup> grades**

**Phone: (907) 590-2605**

**E-mail: [karstomberg@gmail.com](mailto:karstomberg@gmail.com)**

*"I am lucky to have been an art specialist teacher for 25 years, as part of the FNSBSD Art Center team. My teaching experience is wide-ranging working with K-12 students and their teachers in a variety of media. I can design art residencies for your school in drawing, painting, printmaking and mixed media/collage, with a strong emphasis on integrating the experience throughout the school community, subject areas and special populations. We can integrate science and writing, through observational drawing, botanical illustration and bookmaking with a culminating exhibit, do a school community art making evening or collaborative mural."*

**Sara Tabbert**

**Printmaking, Drawing, Mosaics**

**Age Levels: Early Childhood, Kindergarten, Elementary**

**Phone: (907) 479-0456**

**E-mail: sara@saratabbert.com**

**Website: www.saratabbert.com**

*"I am primarily a printmaker, but my work has recently gone into working with carved wood, glass, and mosaics. One of the great things about printmaking is that it can be as simple or complex as you want it to be and I'm confident that I could find ways to make it interesting and appropriate to all ages. I would also be very interested in working with both young as well as older students in making mosaics. **If you are a large school (250 students or more) we will need to discuss either a longer residency than two weeks or working with a portion of your students rather than the entire school.**"*

**Mary Ver Hoef**

**Mixed media collage on tiles, Birch bark weaving, Land art and drawing**

**Age Levels: All ages**

**Phone: (907) 456-4321**

**E-mail: mary@maryverhoef.com**

**Website: www.maryverhoef.com**

*"My goal is to foster confidence and wonder within each person through the creative process. I offer art projects with map and paper collage on tiles (as coasters for individual students or a mounted installation) that are great for students of all ages. I also teach birch bark weaving workshops for smaller groups, 6th grade and older. These weaving projects can incorporate student artwork or written elements. Land art (outdoor collage with local materials) temporary installation workshops are best scheduled in fall and spring. My teaching and gardening experience allows me to relate the art themes to school gardens, science and math curriculum, and include non-fiction reading extension projects. I am flexible and happy to work with each school designing an art residency that fit their needs."*

**Sandra Westcott**

**Zentangle, Method of Drawing**

**Age Levels: 3<sup>th</sup>-12<sup>th</sup> grades**

**Phone: (907) 460-2002**

**E-mail: Sandra@stillwinterstudio.com**

*"The Zentangle Method is a fun, easy-to-learn way of creating beautiful images by drawing structured patterns. It has been found to increase creativity, attention span and the ability to concentrate, improve hand-eye coordination, and promote a sense of wellbeing and artistic confidence. The Zentangle Method meets National Art Core Standards and is an interdisciplinary tool that connects art and science. I have been a Certified Zentangle Teacher since 2010, teaching public and private workshops, teacher in-service and educator conferences in Fairbanks/North Pole, Anchorage and Santa Fe, NM. I have also exhibited my work in group and solo shows."*

## THREE DIMENSIONAL ARTS

**Christa M. Bentele**

**Sculpey/Cloud Clay, Foil Embossing, Tin-Punching, Weaving, Basketry**

**Age Levels: All ages**

**Phone: (907) 940-3176**

**Email: [cmbentele@yahoo.com](mailto:cmbentele@yahoo.com)**

*"I've been an artist all my life and in the last 25 years have taught art to 4 – 85 year olds, either in classrooms, private lessons, or small group settings. I'm experienced in a wide variety of mediums and techniques, including foil, tin, different craft clays, weaving with yarn and reeds, mask making, and 3-D canvas creations. My objective is to pass on my love for art by engaging my students in fun, creative projects which awaken the hidden artist within and give each student the feeling of success and artistic pride. In order to complement and enhance your school's curriculum I can tailor my lesson plan accordingly, which could then be used by teachers in the future, as I will leave simple, detailed instructions for each art project."*

**Jeff Dean**

**Sculptor**

**Age Levels: 3<sup>th</sup>-12<sup>th</sup> grades**

**Phone: (907) 299-4124**

**Email: [jhdean@jeffreyhdean.com](mailto:jhdean@jeffreyhdean.com)**

*"For over 35 years I have made sculptures from many different materials. During the 1980's I did multiple AIS residencies in the Fairbanks area primary and secondary schools and have taught in different Alaska fine arts camps as well as in my studio. I've found clay to be a universal medium for teaching sculpture both in the round and in bas-relief. With younger children I use simple clay modeling lessons that give them experience following along with directions, help them develop planning skills, and learn basic clay modeling techniques. With older students, I use clay to teach both modeling and carving methods. The lessons help develop both tactile and visual observation skills as well as a sense of the form, texture, and character of their subjects. Many of these innovative exercises use my collection of beautiful natural objects as models. I provide teachers with handouts of these and other lessons which they can use to further build on these skills. As with most of my own schooling, the focus will be on developing the skills and sensitivities students need in order to sculpt rather than on creating finished pieces. Depending on our schedule, I can do a brief sculpting demonstration at the beginning of each class."*

**Margaret Donat**

**Jewelry, Glass, Ceramics**

**Age Levels: All ages**

**Phone: (907) 322-9182**

**E-mail: [margaretdonat@gmail.com](mailto:margaretdonat@gmail.com)**

*"I retired after teaching secondary art (Drawing, Painting, Sculpture, Jewelry, Glass, Ceramics, Printmaking) for 34 years, and am currently a painter and glass artist. Teaching art for so many years made me a sort of "Jack of all trades," so I can design almost any art experience for your students and tailor it for any age level. I believe art can enhance your current curriculum, and would love to design an art experience for your students that is not only fun, but ties into what they are currently learning."*

**Mary Baarlaer Maisch**  
**Book Arts, Quilting, Puppetmaking, Printmaking, 3D Dioramas**  
**Age Levels: K-6<sup>th</sup> grades**  
**Phone: (907) 687-9765**                      **E-mail: maisch@acsalaska.net**

*"I am eager to help students discover the satisfaction that comes from holding a book that they have made themselves. There are many creative bookmaking processes available and appropriate for the skill levels of all elementary students. I am also interested in helping students make puppets, quilts, or large 3-dimensional dioramas that bring stories, science, or history to life. As a teacher and artist in the Fairbanks community for the past 25 years I have been privileged to observe the development of skills, creativity, and enthusiasm that come with hands-on experiences in the arts."*

**Debbie Matthews**  
**Fused Glass, Mosaic, Torch Beads, Stained Glass**  
**Age Levels: All Ages**  
**Other Considerations: Needs art room or area to get messy, needs electricity.**  
**Phone: (907) 474-3923**    **E-mail: debbie@expressionsinglass.net**    **Website: expressionsinglass.net**

*"I've worked with glass in many forms my whole life from large Stained glass windows to sun catchers, boxes, jewelry, fused plates, mosaic and whatever I decide or customers ask me to create. With many phases of glass there is always a challenge for a new project and to design something new. Kids are fun to work with to present the basic project and see where their imagination takes them to create their fantastic masterpiece. It's fun to watch and be a part of. I've worked with many different ages from very young to very old in my classes."*

**Laura Nutter**  
**Mosaics, Murals with emphasis on recycled materials**  
**Age Levels: All Ages**  
**Phone: (907) 687-0353**                      **E-mail: snxfan@gmail.com**

*"I have been orchestrating successful AIS residencies in the Interior for the past 5 years, completing many projects with every age of student. I enjoy the challenge of structuring projects with a school's particular needs, budget, and interest, and have a particular fondness for working with rural and smaller schools. While my focus has been to utilize recycled materials to create murals, I have also enjoyed a variety of other sessions including kite-making, watercolor, acrylic panel murals, and a silk-screen t-shirt project. With your students, I will focus on tailoring our project to each individual, so that he or she is able to experience the full scale of progression to create a unique piece of art. I am also happy to dovetail our project with any ongoing classroom lesson, such as science or natural history."*

**Doris Pfalmer**  
**Pottery**  
**Age Levels: K-8th grades**  
**Other Considerations: Access to a kiln helpful**  
**Phone: (907) 474-3686**                      **E-mail: dopfapfo@gmail.com**

*"I enjoy making designs in functional pottery with found objects, like pen tops, screwdriver bits, bubble wands, etc., and have a great time teaching kids to make them too. Kids, clay, and bins of designing objects are a fun combination, especially for the dirt-deprived children of Fairbanks during the long winter months. Kindergarten through third graders will create a little round bowl and learn the concept of radial design as well as vocabulary about the process of making pottery. Fourth to eighth graders will learn to make a round, lidded box that incorporates both linear and radial design, as well as the vocabulary included in the process. I am open to discussing other projects as well."*

**Teresa Shannon**

**Hand-built and Wheel-thrown Pottery; Tile, Murals, Mosaics; Sculptural clay**

**Age Levels: All ages**

**Any special considerations: Access to a kiln**

**Phone: (907) 378-0966**

**E-mail: claytree@hotmail.com**

*“Kids just love to get their hands into clay. It responds immediately to their touch and just feels good. Working with clay can show kids endless possibilities. From making tiny pinch pots to large scale tile installations, there is always something new to learn from the material. I'm interested in the collaboration potential with kids and clay. I see my role as a facilitator for their ideas.”*

**Mary Ver Hoef**

**Mixed media collage on tiles, Birch bark weaving, Land art and drawing**

**Age Levels: All ages**

**Phone: (907) 456-4321**

**E-mail: mary@maryverhoef.com**

**Website: [www.maryverhoef.com](http://www.maryverhoef.com)**

*“My goal is to foster confidence and wonder within each person through the creative process. I offer art projects with map and paper collage on tiles (as coasters for individual students or a mounted installation) that are great for students of all ages. I also teach birch bark weaving workshops for smaller groups, 6th grade and older. These weaving projects can incorporate student artwork or written elements. Land art (outdoor collage with local materials) temporary installation workshops are best scheduled in fall and spring. My teaching and gardening experience allows me to relate the art themes to school gardens, science and math curriculum, and include non-fiction reading extension projects. I am flexible and happy to work with each school designing an art residency that fit their needs.”*

## CRAFTS/TRADITIONAL/FOLK ARTS

**Peggy Birkenbuel**

**Paper Crafts & Collage**

**Age Levels: All ages**

**Phone: (907) 452-4095 or (907) 460-7071**

**E-mail: [peggybirken@gmail.com](mailto:peggybirken@gmail.com)**

*"I moved to Alaska to teach second/third graders in a Yupik/Athabaskan village along the Kushokwim River. I quickly found that this is truly a multi-media paradise for artists like myself. I love taking something old and recycling it to make a whole new experience in art. I feel students should not be afraid of the art experience and I encourage all students to express their individuality to the fullest."*

**Klara Maisch**

**Book Arts, Collage, Paper Crafts**

**Age Levels: All Ages**

**Phone: (907) 687-1568**

**Email: [klara@klaramaisch.com](mailto:klara@klaramaisch.com)**

**Website: [klaramaisch.com](http://klaramaisch.com)**

*"I view art as a form of exploration. Whether I have an entire wall, a piece of paper, a block of wood, or a stretched canvas, I will delight in sharing an artistic adventure with students. I have many ideas for projects already planned, including collaborative murals, linoleum block printing, personal journals, and lessons in scientific illustration. I am also very flexible, and enjoy developing new project ideas that are specific to certain ages, subjects or materials. I am especially interested in place-based education and fostering connections between the "STEAM" subjects. I specialize in woodblock and linoleum carving, collaborative murals, acrylic painting, pen and ink illustration, silkscreen printing, and collage."*

**Mary Baarlaer Maisch**

**Book Arts, Quilting, Puppetmaking, Printmaking, 3D Dioramas**

**Age Levels: K-6<sup>th</sup> grades**

**Phone: (907) 687-9765**

**E-mail: [maisch@acsalaska.net](mailto:maisch@acsalaska.net)**

*"I am eager to help students discover the satisfaction that comes from holding a book that they have made themselves. There are many creative bookmaking processes available and appropriate for the skill levels of all elementary students. I am also interested in helping students make puppets, quilts, or large 3-dimensional dioramas that bring stories, science, or history to life. As a teacher and artist in the Fairbanks community for the past 25 years I have been privileged to observe the development of skills, creativity, and enthusiasm that come with hands-on experiences in the arts."*

**Tanya Mendelowitz**

**Collage, Printmaking, Paper Arts, Handmade Books**

**Age Levels: K-8<sup>th</sup> grades**

**Phone: (907) 479-9462**

**E-mail: [tmendelowitz@gmail.com](mailto:tmendelowitz@gmail.com)**

**Website: [www.winddogpress.com](http://www.winddogpress.com)**

*"I am a certified K-8 teacher and I am highly qualified to teach art and writing. I can teach any kind of collage, paste paper, printmaking, paper arts and handmade book structures. I am flexible, I could do a single school-wide project or I could work with different grade levels on smaller projects. I enjoy empowering young writers by teaching a wide variety of writing genres. I know from experience that students are very enthusiastic about my art and writing activities and I can give you some great ideas that you will be able to try out in your classroom with district required content area."*

**Mary Ver Hoef**

**Mixed media collage on tiles, Birch bark weaving, Land art and drawing**

**Age Levels: All ages**

**Phone: (907) 456-4321**

**E-mail: [mary@maryverhoef.com](mailto:mary@maryverhoef.com)**

**Website: [www.maryverhoef.com](http://www.maryverhoef.com)**

*“My goal is to foster confidence and wonder within each person through the creative process. I offer art projects with map and paper collage on tiles (as coasters for individual students or a mounted installation) that are great for students of all ages. I also teach birch bark weaving workshops for smaller groups, 6th grade and older. These weaving projects can incorporate student artwork or written elements. Land art (outdoor collage with local materials) temporary installation workshops are best scheduled in fall and spring. My teaching and gardening experience allows me to relate the art themes to school gardens, science and math curriculum, and include non-fiction reading extension projects. I am flexible and happy to work with each school designing an art residency that fit their needs.”*

## MEDIA/TECHNOLOGY ARTS/PHOTOGRAPHY

**Adam Ottavi**

**Traditional & Digital Photography**

**Age Levels: All ages**

**Phone: (907) 322-2392**

**E-mail: ottavi.adam@gmail.com**

**Website: adamottavi.com**

*"I am primarily a photographic artist. I was trained at Columbia College Chicago in commercial and fine art photography. I earned my MFA degree in fine art photography and drawing at UAF in 2011. Over the past few years, my artistic/studio practice has included more drawing, 19th Century photographic processes, and installation art. I find it's helpful to learn and master new processes and techniques as I work and grow as an artist. However, photography is still my main tool of communication and expression. It is the central art form in each exhibition I produce and is the heart of my artistic curiosity. For students, I find it invaluable to learn about light, shadow, cameras, and what photographs do, say, and discuss both in our everyday experience as well as on gallery and museum walls."*



*Nenana Burn by Adam Ottavi*

**Doris Pfalmer**

**Digital Photography**

**Age Levels: 6<sup>th</sup>-8<sup>th</sup> grades**

**Phone: (760) 547-6934**

**Email: dopfapfo@gmail.com**

*"I am a photographer of people-- I love putting people at ease and capturing their true nature, especially children. I call myself a "documentary photographer" because I like recording the real person in their real environment, rather than setting up fake props for them in a studio. I will teach sixth to eighth graders how to take better environmental portraits. We will choose their favorite photo to print and mat."*

**Linda Pfisterer**

**Capturing Nature Art**

**Age Levels: 3<sup>rd</sup> grade and up**

**Phone: (907) 479-4712**

**E-mail: linda.pfisterer@gmail.com**

*"Creating art with found objects in nature can be an exciting way for students to experiment with the elements of design. To preserve this momentary art, the use of digital photography can 'capture' a class set of nature designs for students to enjoy or use as a writing prompt."*

## DANCE

### **Felix Bambury-Webbe**

**Cuban Popular Social Dances: Salsa, Rueda de Casino, Cha cha cha, Mambo and Son;**

**Latin Popular Dances: Bachata, Merengue, Reggaeton and Hip Hop;**

**Afro Cuban and Afro Haitian dance**

**Age Levels: 7<sup>th</sup>-12<sup>th</sup> grades**

**Phone: (907) 479-2323**

**E-mail: felimar07@gci.net**

**Website: [www.HotSaborCubanoDance.com](http://www.HotSaborCubanoDance.com)**

*"My parents gave me the love of dance. I first danced in my mother's womb and against her chest. As a boy I danced at my father's side. Through their love and influence I became the dancer I am today. Dance is my passion and I want to share the rich traditions of my culture and my knowledge with young people whose lives may be transformed by their newfound abilities."*

### **Kendell Macomber**

**Hip Hop, Breakdancing, Step, Tap, Jazz, Waltz, Foxtrot, Bachata, East Coast Swing, West Coast Swing, Cha-Cha**

**Age Levels: All ages**

**Phone: (907) 452-1612 Email: [dance.revolution.ak@gmail.com](mailto:dance.revolution.ak@gmail.com) Website: [dancerevolutionak.com](http://dancerevolutionak.com)**

"I have been dancing for over 20 years and teaching dance in the Fairbanks area since 2008. My main focus is teaching Hip Hop and all its elements, but there are many other styles that I can teach as well. I've worked with ages 5 and up in a dance studio setting. Class will start off with isolations and stretching, then a workout with push ups and sit ups, finally choreography and freestyle. I can create original choreography to a specific class theme if desired. My goal is to encourage students to explore movement, be comfortable in their own body, and build self-esteem by showing them that everyone can dance, and that there are no wrong movements."

## LITERARY

**Susan Grace**

**Songwriting, Storytelling/Family Stories**

**Age Levels: All ages**

**Phone: (907) 479-0780      Email: Blackdog@ptialaska.net      Website: SusanGraceAlaska.com**

*"I love playing with music and dancing, words and stories with children of all ages. For over 30 years I have been sharing a wonderful mix of entertainment and education with children and youth. Through songwriting, storytelling and dancing I enjoy planting positive seeds and taking my audience on an adventure of new ideas, while having fun and learning."*

**Tanya Mendelowitz**

**Handmade Books with Paper Arts, Collage, Printmaking)**

**Age Levels: K-8<sup>th</sup> grades**

**Phone: (907) 479-9462      E-mail: tmendelowitz@gmail.com      Website: www.winddogpress.com**

*"I am a certified K-8 teacher and I am highly qualified to teach art and writing. I can teach any kind of collage, paste paper, printmaking, paper arts and handmade book structures. I am flexible, I could do a single school-wide project or I could work with different grade levels on smaller projects. I enjoy empowering young writers by teaching a wide variety of writing genres. I know from experience that students are very enthusiastic about my art and writing activities and I can give you some great ideas that you will be able to try out in your classroom with district required content area."*

**Linda Pfisterer**

**Illustrating your Writing**

**Age Levels: All ages**

**Phone: (907) 479-4712      E-mail: linda.pfisterer@gmail.com**

*"Illustrating what you write can help students develop their work both visually and with words. I like to work with both students and teachers to choose media and develop lessons with the necessary skills they need to create a visual expression to enhance their writing. Watercolor paint, crayon, ink and pencils are used with lessons in shading for depth, creating texture and drawing action people and animals."*

**Linda Schandelmeier**

**Revision, Poetry**

**Age Levels: K-8<sup>th</sup> grades**

**Phone: (907) 474-4927      E-mail: lindaschandelmeier@gmail.com**

**Revision:** *"I use a conference table format to teach the process of revision. Working with a small group of students, I model how to give appropriate feedback and suggestions for revision. Students learn to share their work, listen to feedback, respond to the work of their peers in a thoughtful and positive manner, and to revise their own work. They learn that their writing is important and valuable."*

**Poetry:** *Students are introduced to poetry through music. They may try their hand at writing poems by responding to objects from my Poetry Bag, or by writing poems modeled on great poetry by known authors."*

**Carolyn Stice**  
**Poetry, Fiction, Creative Non-Fiction**  
**Age Levels: All ages**  
**Phone: (907) 371-4734**

**E-mail: [crstice@gmail.com](mailto:crstice@gmail.com)**

*"I have spent the last ten years teaching writing to students from kindergarten to college level. My focus is helping reluctant students understand the power of writing as a vehicle for self-expression and as a way to enact positive change in our world. I place particular emphasis on helping students learn to read effectively as a way to accomplish their writing goals. The skills students practice in writing workshops can be utilized in many other disciplines, including science, math, and history. I try to appeal to multiple learning styles by incorporating movement, other arts, and hands-on activities into writing exercises. My lessons would be effective alone or when presented in conjunction with the work of another teaching artist. I am based in Fairbanks, AK, but I am also interested in travelling to other schools around the state."*

## **MUSIC**

**Susan Grace**  
**Songwriting, Storytelling/Family Stories**  
**Age Levels: All ages**

**Phone: (907) 479-0780**      **Email: [blackdog@ptialaska.net](mailto:blackdog@ptialaska.net)**      **Website: [SusanGraceAlaska.com](http://SusanGraceAlaska.com)**

*"I love playing with music and dancing, words and stories with children of all ages. For over 30 years I have been sharing a wonderful mix of entertainment and education with children and youth. Through songwriting, storytelling, and dancing I enjoy planting positive seeds and taking my audience on an adventure of new ideas, while having fun and learning."*

## THEATRE/MIME/PUPPETRY

**Silvia Däumichen**

**Drama, Musical Theatre, Opera, Pantomime, German Language**

**Age Levels: All ages**

**Other Considerations: Large space to work in, art materials, piano or keyboard, and teachers/assistants. Could work with 15 to 40 kids, depending on how many assistants are available.**

**Phone: (907) 799-2887**

**E-mail: baudler@hotmail.com**

*"Classes involve improvisation, pantomime, movement, breathing, vocalization and the production of a play. It is possible to work with a musical play; in that case, there will be musical instruction, such as voice and instrumental lessons and dancing. Groups at your school such as orchestra, band, dance or choir can also be involved. I find it especially rewarding to see children improve in their skills, do better than ever at performance time and then be very proud of themselves and their accomplishments. A drama class helps develop and practice reading skills, social skills, teamwork and public speaking."*

**Paul McKinley**

**Storytelling, Acting, Improvisation, Devised Theatre, Issue-Based Drama, Set Building, Puppetry**

**Age Levels: All ages**

**Other Considerations: Open space for rehearsal, ideally 15-30 students but can accommodate more with additional teachers/assistants**

**Phone: (517) 462-1336**

**E-mail: paulleemckinley@gmail.com**

*"I have been a K-12 teaching artist on small and large projects in London, Minneapolis, and Michigan, and believe that every child can effectively participate in and enjoy theatre. I am passionate about theatre arts and the role they play in developing student creativity, confidence, collaboration, and public speaking skills. Sessions will consist of theatre exercises and games, which can focus on issue-based drama (focusing on depression, respect, etc), popular stories from books or movies, scripted plays, collaborative student-made paper puppetry, or students devising their own theatrical piece. Final product can be a short sharing or a longer performance, but does not necessarily need to be performance-based."*

**Carey Seward**

**Playwriting, Directing, Acting, Choreography**

**Age Levels: All ages for Acting, 5th grade and up for Playwriting**

**Other Considerations: Space for rehearsal and prefers if students can perform by choice**

**Phone: (907) 347-3637**

**E-mail: sewardsfolies@gmail.com**

*"As an independent theatre artist, I work at all kinds of different jobs, from backstage crew for rock concerts, to producing other people's events, to writing plays. I feel it's really important for Alaskan kids to see that you can have a career in the arts, especially in theatre, right here at home. I enjoy sharing my working knowledge of those career options. I can teach the kids the basics of playwriting, from developing a plot to creating believable characters. I can also produce short plays with the kids, from making sets and costumes to performing for the school."*

## In-School Coordinator's Guide

► If you know an artist who would qualify but is not in the AIS program and you are interested in having them at your school, please call the FAA Education Coordinator, 456-6485, EXT. 222. We are always looking for new artists.

### Securing a residency for your school

#### **Check with your school to make sure that funding is available**

Your school is responsible for \$400/week of the residency fee which must be paid to the Fairbanks Arts Association.

**Your school must provide the Fairbanks Arts Association (FAA) with a Purchase Order Number from the school district for the total amount of \$400 per week of residency.** FAA will then invoice the school district, using your Purchase Order Number. Alternatively your school may arrange payment in other ways i.e. sometimes a school's PTA has paid the school's residency fees to FAA. Whichever method chosen, your school is responsible for paying \$400 per week of residency.

Each school may be approved for 1 week or more of residency depending on available funding and the scope of the project.

*Residencies are granted on a first come-first serve basis as contracts are received. Please be sure that the Artist-in-Schools Contract is completely filled out and signed by the School Principal, the In-School Coordinator, and the Education Coordinator. Return forms to:*

Fairbanks Arts Association/F.A.C.E.  
C/o FAA Education Coordinator  
P.O. Box 72786  
Fairbanks, AK 99707

**OR**  
**Fax: 456-4112**  
Call to confirm receipt  
and  
mail original.

**A residency will not be approved for funding until the contract has been signed by all parties.**

#### **Important Requirements: Space, Equipment and Supplies**

Each residency requires a studio space where the artist can work and teach. Once you determine your artist and their art form, you should check carefully to see if your school has an appropriate space to accommodate the chosen residency. Keep in mind that some artists may need access to the studio space in the evenings. All In-School Coordinators should provide a quiet space for artists to plan/prep for residency activities and a lockable space to keep personal belongings and materials.

#### **For design arts, media arts, music, traditional arts and visual arts:**

- Space appropriate for the artist to create art in and work with students.
- Supplies, materials and equipment needed by the artist, such as a video camera, editing equipment, tape or compact disc player, camera, tuned piano, slide projector and/or other visual arts needs.

#### **For dance:**

- Large, open, heated, unobstructed space with suspended-wood floor (not concrete)

- Dressing area and office space
- System to play music (cd or mp3 player) with adequate speakers for rehearsal space and performance

#### **For creative writing:**

- Quiet, private space suitable for writing and meeting with students
- Supplies, facilities and assistance in developing a writing sampler
- Secretarial assistance with printing, collating and binding writing samples.

#### **For theatre:**

- Stage or other space suitable for performance
- Other technical requirements specific to the artist which may include lights, sound, mats, etc.
- Large, quiet, safe space for classes and workshops when stage is not needed

## **Planning the Residency**

### **Measuring the Difference the Arts Make**

In the world of education, it is important to identify ways to test and demonstrate the changes that have taken place as a result of your project. Schools and organizations that are able to demonstrate learning are poised to be mentors and models to countless others. Documenting the outcome can be an effective advocacy tool to demonstrate how the arts can make a difference. Additionally, documentation helps the Artist in the Schools program continue to receive funding and to maximize the educational impact of each residency.

### **“Think” Evaluation**

The best way to think about an evaluation plan or approach is to “begin with the end in mind.” Identify the impact you expect to see as a result of your project and then think clearly about how that progress might be most visible. Once you have clearly defined what you want to see, you can design an evaluation approach to look for those successes.

Evaluation methods should be appropriate to the size and complexity of the project. Sometimes a round table discussion is appropriate and highly useful. Other times, teachers submit written surveys or keep journals.

Document your findings. Provide a narrative describing the way the program impacts students, teachers, administrators and the community in your final project report.

### **Residency Schedule**

The residency schedule is developed to show all daily activities planned with the artist and participants throughout the residency, such as planning sessions with teachers, introductory assemblies, artist and staff workshops, community outreach and final performances or displays. In-School Coordinators are encouraged to be flexible when designing the schedule with the artist. The artist and ISC must be ready to compromise to establish a workable schedule for everyone involved. A school district calendar should be available for reference during the planning session. By adjusting regular daily schedules, and providing staff release times and appropriate space, the ISC creates the best learning environment for the residency. **If you have any preconceived notions of how this residency should work, let your artist know.** Perhaps the school is working on a theme or project into which the residency could be integrated. Or you may have ideas regarding blending this program into one of your curricular areas. Express these or any other thoughts with your artist. They will be able to tell you whether these ideas are workable or not. Or perhaps they can help you to expand your idea. Whatever the case, the more you talk with your artist, the better the residency will be.

## **Contact Sessions**

A contact session is a meeting between the artist and a group or class. A residency artist conducts no more than four contact sessions per day. Each contact session is typically an hour long, but may be adjusted to meet the needs of the artist, participants or discipline. Additional time each day should be scheduled for the artist's preparation and studio time. Artists may choose to forego their studio time and that is their option—but we encourage them to use this time to demonstrate their skills before school and community members.

## **Core and peripheral groups**

Each residency site must identify core and peripheral groups. The core group meets with the artist daily. Peripheral groups meet less often with the artist. Teachers, staff, student, parents and other community members may be selected as core or peripheral group participants. The artist may not be able to work with everyone. Some disciplines require a great deal of individual instruction. The final decision on group size and composition should be made with the artist during the planning session.

## **Artist Communication**

During each residency students and teachers should have access to the artist via a mailbox placed in the main office. This mailbox allows teachers and students to communicate with the artist during the residency. The mailbox should be established upon the start of the residency and the staff should be aware of it as a way to communicate with the artist. This allows a free flow of information and makes keeping in contact during the residency easier.

## **Teachers and Staff**

Teachers and staff play a critical role in the success of the residency by contributing to the artistic vision of the residency through collaboration with the artist. They ensure a safe and disciplined atmosphere for work by **being present during all contact sessions**. They develop themselves professionally through the arts by fully participating in the residency activities. They extend the residency experience by designing follow-up activities. Most importantly, they feel more comfortable thinking and creating like artists themselves.

## **Parents**

Parents are their children's first teachers and, especially during the pre-Kindergarten and elementary years, play a crucial role in nurturing their children's creative talents and interests. Whenever possible, include parents as participants. Parent-child workshops are a great way to promote parental involvement and learning during the residency.

## **Artist Studio & Planning Time**

Studio time is a necessary part of each residency. Without time to devote to their own work, many artists could not travel to residencies. Artists need daily time and space to make art. Sponsors should provide adequate studio space and reasonable access during the residency. Artists' studio time should be discussed during planning sessions. Studio time must be open so residency participants can observe the development of artists' work over time. During long-term residencies, some artists may spend two days out of five working in their on-site studios.

Planning time is important for artists. They use it to prepare for contact sessions, workshops and public presentations and to evaluate residency progress. Schedule some prep time at the planning meeting.

## **Staff Professional Development**

A strong professional development component is **required** of every residency. For example a hands-on workshop i.e. providing training and information on the use of specialized art equipment and/or the use of a particular art form in the classroom. Alternatively a presentation could be given on a particular art form, providing examples of how this can be integrated into classes with practical information given as handouts. Participants should gain confidence and understanding of an art discipline and insights into the artist's vision. As the length of the residency increases, so should the number of opportunities for staff professional development. Schedule a minimum of one such opportunity. Advanced planning is essential to ensure the delivery of effective professional development experiences. All staff, especially those scheduled to work with the artist, should participate.

## **Community Outreach**

Artist and sponsors should plan ways to extend the residency experience beyond the sponsoring site. Consider inviting senior citizens, representatives of businesses, community organizations and government to become part of the residency activities. Please include state legislators in all aspects of your community outreach.

## **Public Presentations**

Residencies give artists important opportunities to present their work. Presentations can be an effective way to enhance the cultural life of a community and help to ensure follow-up activities and exposure of a larger number of individuals to the artist and their art form. Presentations should not drive the residency; instead, they are a way to share the residency experience with a larger audience. The In-School Coordinator and artist should agree on how to schedule a public presentation. The more elaborate the activity, the more preparation time will be needed. Receptions, open classes, lecture/demonstrations, readings, exhibitions, concerts, plays, dance presentations and other performances are possible. Public presentations should be well publicized.

**FAA and ASCA MUST BE** credited for running the AIS Program in all publicity, media reports, and printed materials. Please use the following credit line:

*The Fairbanks Arts Association Arts in Education Program is part of the Alaska State Council on the Arts with funding support from the FNSBSD, Alaska State Legislature, and the National Endowment for the Arts, a federal agency. Rasmuson Foundation and Fairbanks Arts Association are providing additional support with funding.*

**Also, please notify the FAA Education Coordinator of all events related to AIS residencies.**

## **Closure**

As the residency ends, a final closure meeting should be planned for the artist and participants. They should assess the residency and consider what was and was not successful. This is a time to develop plans that will extend and build on the residency experience. The artist and participants may suggest ways to support multi-disciplinary teaching, strengthen arts curriculum, use outside artistic resources or shape the next residency.

## **Assessment**

The artist and In-School Coordinator **MUST submit written final reports** at the completion of the residency. These are provided in the back of this booklet. They must be completed within two weeks of the completion of the residency unless it is after May 1, when the forms must be in immediately

upon residency completion. Other forms of assessment may be used to look at changes in teacher practice and student learning. Photos, journals, video documentation, process portfolios, interviews and observations are valuable ways to reflect on the residency experience and depth of learning by participants.

## **Living Arrangements for the Artist**

### **Hospitality**

Welcoming activities for artists should be held early in each residency. All participants should know who the artist is, that they are in residency and the focus of the artist's work. Receptions allow the staff to meet the artist, hear their ideas for residency work and ask related questions. These social activities are not intended to replace the artist-staff workshop for professional development. Artists should have opportunities early in the residency to introduce their work through assembly performances, lecture/demonstrations, workshops or classroom presentations.

### **Accommodations**

Securing free or reduced-rate housing for out of town artists is a responsibility of the In-School Coordinator. Often, an ISC will arrange for lodging at a local hotel or bed and breakfast in exchange for public recognition of the contribution. Some artists are willing to stay in the homes of staff or community members. Lodging details should be confirmed and communicated with the artist before the residency. The housing must provide the artist with a place to shower. Laundry and food facilities should be nearby. For help with lodging, please contact Fairbanks Arts Association.

### **Meals**

Lunch for the artist should be provided each day. In-School Coordinators have found many creative ways to provide lunch, such as offering coupons for local restaurants, having parents and students prepare lunches each day, asking community members to prepare box lunches and, of course, offering the school lunch.

If you are providing the artist with meals, be sure that the artist knows where to go and when these meals will be served. Avoid confusing situations, such as delegating meal duty to a different family each night. Running from home to home can be exhausting for the artist. If the artist will be in your community over a weekend, be sure they have meals or invitations. Please ask the artist about their dietary restrictions and be attentive to them.

If the school is providing food for the artist to prepare by themselves, or if the school will provide an allowance for the artist to buy food, the artist must be provided with kitchen facilities, in or very near their housing.

### **Site and Community Tour**

For artists who are not familiar with your site or community, a tour is a good way to introduce them to their new home away from home. A site floor plan, community map and other support information or materials are helpful.

## **What a Visiting Artist May Not Know**

**Be prepared to answer numerous logistical questions, such as:**

- Where should I park my car... leave my coat? ...store my supplies?
- Should I buy my lunch, bring it, or is it provided?
- Should I use my first name with students? Should I address teachers by Mr., or Mrs., or use first names?

- Who will help with clean up?
- Are there discipline codes (e.g., hands up for quiet)?
- Can we move the desks?
- Are there established “quiet zones” or times?

#### **An Orientation Packet Sent to the Artist 2-3 weeks Before the Visit Could Include:**

- A map to the school from where they will be staying in the community.
- A map of the school interior.
- A clear schedule of the artist’s activities, including performances, classroom visits or workshops, lunch and teacher meeting times.
- Information regarding artist mailbox set up in the main office.
- The names of the building administrators, secretaries, custodians, classroom teachers, etc.
- Important instructions on school set-up and clean -up procedures.
- A copy of the local newspaper to acquaint the artist with the general community and current events.
- A copy of the school newspaper.
- Any roles or special considerations the artist should be aware of in your school.

### **Sponsor Grant Agreement**

#### **CONTRACT/ FINAL REPORTING FORMS**

##### **Contract**

Read the Contract paperwork thoroughly. Be sure to note the amount of matching money required to fund your residency. Ensure that you have obtained all necessary contract signatures: (1) the In-School Coordinator, (2) the Artist, and (3) Fairbanks Arts Association's Education Coordinator. Make two copies of the contract and return one promptly to the Fairbanks Arts Association; keep one copy for yourself.

##### **Final Report and Evaluation Form**

In-School Coordinator and Artist's Final Report and Evaluation forms are available at the back of this handbook. These forms, along with support materials, must be completed and returned to Fairbanks Arts Association **within 14 days of the end-date of the residency**. Timely submission of the final reporting materials (including photos, other supporting materials) are necessary for continued funding of the AIS Program in FNSBSD.

Failure to submit these reports can jeopardize future ASCA funding. Information from final reports will be used in the evaluation of future grants.

##### **Legislator Lists**

Write your School District Board, legislators and/or other policy makers about your residency and the support you received from Fairbanks Arts Association. Place legislators on your mailing lists. Do not know who your legislators are? Visit: [www.akleg.gov](http://www.akleg.gov) (the Alaskan Legislature website). Complete instructions and ideas are included in the Advocacy Section of this Handbook.

##### **Fairbanks Arts Association and ASCA Credit**

Because you have been granted public money, you are required to inform the public and legislators that Fairbanks Arts Association and Alaska State Council on the Arts (ASCA) are the source of your funds. Include our logo/name on any brochures, fliers, posters, or other print or electronic materials produced for this residency. Also include the following statement:

*The Fairbanks Arts Association Arts in Education Program is part of the Alaska State Council on the Arts with funding support from the FNSBSD, Alaska State Legislature, and the National Endowment for the Arts, a federal agency. Rasmuson Foundation and Fairbanks Arts Association are providing additional support with funding.*

**Contact with local news sources** is important to highlight your residency plans and the granting of public funds. For example, *The Fairbanks Daily News Miner* often accepts such stories to their “Daily Applause” column. Please make sure to include copies of any publicity when you return your final residency reports to FAA. **Fairbanks News Miner: 456-6661**

NOTE: It is imperative that the Fairbanks Arts Association be informed of the events and media involved in your residency Please email [education@fairbanksarts.org](mailto:education@fairbanksarts.org) to inform FAA of all media stories, public performances, and any other events involved in the residency.

## **IN-SCHOOL COORDINATOR'S RESIDENCY RESPONSIBILITIES: BEFORE, DURING, AND AFTER THE RESIDENCY**

### **BEFORE THE RESIDENCY**

#### **PROMOTING THE RESIDENCY**

- Obtain the artist's publicity packet, containing photos and a news release, well in advance of the residency.
- Take inventory of what media contacts you have. Assign responsibility for writing the news articles and making calls. This is the time for the artist and In-School Coordinator to define the important ideas to be shared with the community. You should provide information about the artist, art discipline and why this experience is valuable to students.
- Inform newspapers and other local news media about your residency plans. Call them before the residency to discuss publicity opportunities.
- Make full use of on-site media, such as a school, district or organization newsletter, mailing lists, bulletin boards, banners, fliers, marquees, closed circuit TV and announcements, web sites and distance learning broadcasts.
- Verify facility and space available for public presentations.
- Confirm participation and scheduling of volunteers, such as parents, grandparents and local businesses, to support activities.
- Invite parents, school board and community members so they will understand and support residency goals, objectives and activities. Their direct involvement can make a difference in future support for arts education programming.
- Keep legislators, district school Board members, city council members and other key decision makers informed about the importance of this program. Include them in the residency activities and give them a key role to play, such as welcoming guests or delivering an opening speech. Other options include making a five-minute videotape of the residency, including interviews with students about the residency experience; having parents send something describing their experience, or that of their children, during the residency; or sending letters to legislators, written by students and other participants.
- Recognize Fairbanks Arts Association and ASCA in all promotional materials. Use the appropriate ASCA logos or credit line provided.
- Send news clippings, photos, newsletters, videos or other publicity to AIS Program for future promotional use.

### **DURING THE RESIDENCY**

- Respect the residency schedule established during the planning session. If you need to amend the schedule, discuss proposed changes with the artist and residency committee. If a significant change is proposed, confer with the FAA staff before proceeding.
- Be flexible if change is needed. New ideas may emerge as the artist and participants work together. As a result, the original residency plan may change.
- Maintain open communications. Teachers, staff, the in-school coordinator and administrator should talk and share ideas every day with the artist.
- Serve as an AIS Program advocate by inviting educators and members of the larger community to participate in the residency activities. Share FAA and ASCA promotional materials with them, so they can learn the full range of our grants, programs and activities.

## **AFTER THE RESIDENCY**

- Complete the In-School Coordinator's Final Evaluation Form and Report, and prepare support materials, including photos, video footage, brochures, flyers, school newsletter, media articles, staff/parent emails/letters etc. Return them to the AIS office within 14 days after your residency ends. Teacher and support letters and questionnaires may be included. The Final Evaluation forms are included in the AIS Handbook. Schools/organizations that do not complete and return their final reports will not be eligible for future AIS grants.
- Give the Artist's Final Evaluation Form to the Artist, to be returned to Fairbanks Arts Association within 15 days of the residency.
- Offer to mentor others in your school district, organization or community who want to learn more about sponsoring a residency.
- Meet with the Artist, students, and other participants in the residency to discuss their experience, whether residency goals were met, and what follow-up activities can be held. Thank participants for their contributions.
- Present a workshop on the residency during future professional conferences or in-services.
- Thank individuals and organizations that contributed to the success of the residency, especially state legislators, school board and city council members, media representatives and local funders. See pages 39-40 for more ideas on how to thank legislators and help the successful continuation of the AIS Program through advocacy.

**Contact with local news sources** is important to highlight your residency plans and announce the granting of public funds. For example, *The Fairbanks Daily Newsminer* often accepts such stories for the "Daily Applause" column. Please make sure to include copies of any publicity when you return your final residency reports to FAA. Fairbanks Newsminer: 456-6661.



*Dance instructor Felix Bambury conducting a residency at North Pole High School*

## **Useful Links**

**cheapjoes.com** for art supplies

**dickblick.com** for art supplies

**danielsmith.com** for art supplies



## ARTISTS-IN-SCHOOLS CONTRACT

This contract is made by **Fairbanks Arts Association**, \_\_\_\_\_ (**In-School Coordinator** at \_\_\_\_\_ **School**), and \_\_\_\_\_ (**Artist**) on \_\_\_\_\_ (**date**) for the purpose of establishing a relationship of employer and independent contractor absolutely excluding any employee-employer relationship.

The **School** and the **Artist** agree to the following:

### I. Services to be Performed

A. The **School** and **Artist** shall:

- 1) Provide proper credit for this program, as follows:

**The Fairbanks Arts Association Arts-in-Education Program is part of the Alaska State Council on the Arts with funding support from the FNSBSD, Alaska State Legislature, and the National Endowment for the Arts, a federal agency. Rasmuson Foundation and Fairbanks Arts Association are providing additional support with funding.**

This credit line must accompany all publicity related to the program including, but not limited to, radio, television and newspaper or other public announcements, flyers, programs, newsletters, etc.

- 2) Designate for the period of \_\_\_\_\_ (starting date) to \_\_\_\_\_ (finishing date), the schedule to be mutually determined by the Artist and the In-School Coordinator.
- 3) Acknowledge that artists are required to present their skills in two aspects: one to the community either through a personal performance, exhibit, workshop or presentation that may involve the students, and the other to provide at least one teacher/community workshop or in-service and the necessary supplies for the program within the specified residency budget.

The Artist is to be considered a resource, not a teacher. As such, the Artist is not authorized to conduct classes without the classroom teacher present or give grades.

- 4) **The School and Artist agree to complete final reporting forms and return them to Fairbanks Arts Association within 14 days of the last day of residency.**

- 5) The **In-School Coordinator/School** agrees to:
- a) Communicate with the **Artist** and **Fairbanks Arts Association** regarding:
- ♦ Food arrangements (if applicable)
  - ♦ Travel arrangements
  - ♦ Schedule of classes
  - ♦ Publicity of activities
  - ♦ Housing arrangements
  - ♦ Goals and expectations of the project
- b) Provide travel for the Artist as follows (please check one):
- \_\_\_\_\_ Through the School travel agent
- \_\_\_\_\_ Artist is a local resident and will not be reimbursed for travel expenses.
- c) Provide housing that is clean and comfortable.
- d) Provide for meals as follows (please check one):
- \_\_\_\_\_ Provide out-of-town Artist with food allowance equal to \$100 a week
- \_\_\_\_\_ Provide prepared meals for the out-of-town Artist
- \_\_\_\_\_ Provide the local Artist with a school lunch
- \_\_\_\_\_ No meals will be provided as Artist is a local resident



**The signature of Fairbanks Arts Association's Education Coordinator must be included on the last page of this contract before the Artists-In-Schools residency may begin. Until terms of residency are agreed upon and contract has been signed by FAA's Education Coordinator, no funding will be granted.**

**II. Consideration**

- A. The **School** is responsible for:
- Providing a Purchase Order number or payment to Fairbanks Arts Association in the amount of \$400/week of the residency
- (# weeks of residency \_\_\_\_\_ X \$400 = \_\_\_\_\_ School to **FAA**)
- Residency supplies and materials
- B. **Fairbanks Arts Association** is responsible for:
- Payment to **Artist** in the amount of \$1,000/week of residency
- (# weeks of residency \_\_\_\_\_ X \$1,000 = \_\_\_\_\_ FAA to **Artist**)

*Available after consultation with FAA Education Coordinator:*

- A transportation stipend may be available to Artist, only after consultation with FAA Education Coordinator. Contact FAA Education Coordinator.

**School and Artist, Please Note:**



**Payment to the Artist cannot be made until FAA receives In-school Coordinator's final report forms and supporting documents, payment from the School and final report forms from the Artist.**

***Delay of receipt of any of the above will result in the delay of payment to the Artist. Contact FAA Education Coordinator with questions.***

**III. Cancellation and Liability**

**A.** The **Artist** agrees to comply with the School/District cancellation and liability policy (available through the district).

**IV. Additional Provisions**

*A. The Artist states and affirms that he or she is acting as a free agent and independent contractor, holding him or herself out to the general public as an Independent Contractor.*

**ARTIST**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Contact Telephone

\_\_\_\_\_  
Date

\_\_\_\_\_  
Social Security or Federal ID #

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
E-mail Address

\_\_\_\_\_  
Emergency Contact (name & phone #)

**FAIRBANKS ARTS ASSOCIATION**

\_\_\_\_\_  
Education Coordinator's Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date

**SCHOOL/In-School Coordinator**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Contact Telephone

\_\_\_\_\_  
E-mail Address

\_\_\_\_\_  
School

\_\_\_\_\_  
Date

**SCHOOL/Principal**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
School

\_\_\_\_\_  
Date

**The signature of Fairbanks Arts Association's  
Education Coordinator  
*must* be included on this page  
before the Artists-In-Schools Residency may begin  
and funding approved.**

**Fax or email a copy of this contract, then mail the original to:**

Fairbanks Arts Association, c/o Education Coordinator, P.O. Box 72786, Fairbanks, AK 99707 Fax: 907-456-4112, e-mail: [education@fairbanksarts.org](mailto:education@fairbanksarts.org)

# *Artists-In-Schools*

## IN-SCHOOL COORDINATOR FINAL REPORT & EVALUATION

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### GENERAL INFORMATION

School \_\_\_\_\_ Your Name \_\_\_\_\_

Artist \_\_\_\_\_ Art Form \_\_\_\_\_

Dates of Residency \_\_\_\_\_ Email & Phone # \_\_\_\_\_

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**STATISTICS** (required by the National Endowments for the Arts). Please give approximate numbers if actual numbers are not known.

- \_\_\_\_\_ # of students involved in the residency
- \_\_\_\_\_ # of teachers/administrators involved in the residency
- \_\_\_\_\_ # of people involved in the teacher training workshop(s)
- \_\_\_\_\_ # of participants in the residency (list total number of participants including audience members i.e. attending performances, exhibits, etc.)
- \_\_\_\_\_ # of above individuals considered minority\* (please estimate or give percentage)

\* The definition of minority includes American Indian, Alaskan Native, Asian and Pacific Islanders, Black and Hispanic ethnic groups.

Please list sites (churches, recreation centers, pre-schools, etc.) or schools hosting residency activities other than the sponsoring school:

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### PRE-RESIDENCY PREPARATION (circle the number that applies)

	<b>strongly agree</b>	<b>average</b>			<b>strongly disagree</b>
	<b>5</b>	<b>4</b>	<b>3</b>	<b>2</b>	<b>1</b>
The Artist was:					
• Enthusiastic	5	4	3	2	1
• Prepared and Organized	5	4	3	2	1
The objectives of this project were clearly defined and mutually understood	5	4	3	2	1
Information provided by the Artists-In-Schools Office was helpful	5	4	3	2	1
Students' level of enthusiasm was high	5	4	3	2	1
Teachers' level of participation was high	5	4	3	2	1
Community involvement was high	5	4	3	2	1

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Continued next page

**PLEASE EXPLAIN YOUR RESIDENCY (use separate page if preferred):**

1) The benefits of this program to students, teachers and other community members:

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2) What advocacy was used to bring the value of arts education to the attention of the community and lawmakers:

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3) Special populations involved in the program. (i.e. seniors, special needs, etc.):

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4) Any problems that occurred during the program:

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5) Examples of growth:

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6) Teacher in-services:

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7) Follow-up activities planned, other information, feelings or thoughts that come to mind:

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**IN-KIND CONTRIBUTION**

This certificate verifies that the following housing and/or food was provided for the artist(s) during his/her AIS residency. Calculating donated housing at \$150 per week and donated meals at \$100 per week, the artist was provided with donated food and housing at a level of \$ \_\_\_\_\_ for the entire \_\_\_\_\_ week residency.

A list of additional goods and services provided in-kind for this residency is attached: yes \_\_\_\_\_ no \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_



# **Artists-In-Schools**

## **ARTIST FINAL REPORT & EVALUATION**

This information may be sent to the sponsoring school unless you request otherwise.

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### **GENERAL INFORMATION**

Artist \_\_\_\_\_ School \_\_\_\_\_

Art Form \_\_\_\_\_ Dates \_\_\_\_\_

\_\_\_\_\_ # of working days, including weekends with workshops and set-up days

Are you considered a minority?\*

\* The definition of minority includes American Indian or Alaska Native, Asian or Pacific Islander, Black and Hispanic ethnic groups.

\_\_\_\_\_ yes    \_\_\_\_\_ no                      Alaska Resident? \_\_\_\_\_

---

### **STATISTICS** (required by the National Endowment for the Arts)

Please give approximate numbers if actual numbers are not known.

- \_\_\_\_\_ # of students involved in the residency
- \_\_\_\_\_ # of teachers/administrators involved in the residency
- \_\_\_\_\_ # of people involved in the teacher training workshop(s)
- \_\_\_\_\_ # of participants in the residency (list total number of participants including audience members i.e. attending performances, exhibits, etc.)
- \_\_\_\_\_ # of above individuals considered minority\* (please estimate or give percentage)

Please list sites (churches, recreation centers, pre-schools, etc.) or schools hosting a residency activity other than the sponsoring school.

\_\_\_\_\_

\_\_\_\_\_

---

### **RESIDENCY EVALUATION** (circle the answer that applies)

- |   |     |    |
|---|-----|----|
| Did you work the minimum 4 hours per day with students?               | YES | NO |
| Did teachers stay in the classroom while you worked with students?    | YES | NO |
| Did teachers participate in residency activities with their students? | YES | NO |
| Did teachers participate in a workshop/in-service?                    | YES | NO |

If "No," explain

\_\_\_\_\_

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Continued next page

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**Please rate this residency in the areas below using the following scale:**

1 = Disappointing, 2 = Acceptable, 3 =Favorable, 4 = Exceptional

Teacher preparation for residency	1	2	3	4
Student preparation for residency	1	2	3	4
Quality of experience for students	1	2	3	4
Quality of experience for teachers	1	2	3	4
Quality of experience for artist/company	1	2	3	4
Flexibility of school in planning/scheduling	1	2	3	4
Effectiveness of the In-School Coordinator	1	2	3	4

How would you rate your overall satisfaction with this residency?                    1    2    3    4

Strengths: \_\_\_\_\_

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Weaknesses: \_\_\_\_\_

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How would you rate the collaboration between you and the teacher(s) or in-school coordinator in planning & implementing this residency?                    1                    2                    3                    4

Comments: \_\_\_\_\_

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Describe how you and the school/teachers set learning objectives for the residency and evaluated how you met those learning objectives.

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**FACILITIES** (circle the answer that applies) Please rate accordingly: 1 = disappointing, 2 = acceptable, 3 = favorable, 4 = exceptional

Studio space was clean, suitable and accessible.	1	2	3	4
Food and housing arrangements were comfortable and adequate (if applicable)	1	2	3	4

Comments/suggestions for facilities:

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**NARRATIVE REPORT - Must be returned with this evaluation**

In no less than two pages please list:

1. An overview of residency activities
2. Sample schedule
3. Description of teacher and community workshops/in-services
4. List of follow-up activities left at the site
5. Comments on the successes of the program
6. Description of any challenges and outcomes that occurred
7. Instances of notable student/teacher or community member growth as a result of your residency

NOTE:

- Be sure to include copies of any publicity, posters, programs or fliers for the residency.
- The narrative report is for AIS Program office use and will be shared with the school/in-school coordinator. *If you do not want a copy sent to the school, please clearly state that fact and the reasons for the request.*

**PLEASE RETURN THIS EVALUATION TO FAIRBANKS ARTS ASSOCIATION,  
c/o EDUCATION COORDINATOR**

E-mail: [education@fairbanksarts.org](mailto:education@fairbanksarts.org)  
Fax: (907) 456-4112  
Mail: Fairbanks Arts Association  
C/o Education Coordinator  
P.O. Box 72786  
Fairbanks, AK 99707

**If you have questions, please call FAA Education Coordinator at (907) 456-6485 ext. 222,  
or use the above e-mail address.**

# SAY THANK YOU TO YOUR LEGISLATORS!

The Fairbanks Arts Association Arts in Education Program is part of the Alaska State Council on the Arts (ASCA) with funding support from the FNSBSD, Alaska State Legislature, and the National Endowment for the Arts, a federal agency.

It is very important, as a recipient of a grant from ASCA, that you contact your legislators and let them know how much you appreciate public support of the arts. Here are some ways you and your school can be strong advocates for arts education.

## 1. Write a letter (sample letter on next page).

Here are some details to include:

- Tell a bit about the project that was funded through our organization and how much you appreciate the grant.
- Tell them if the project would not have been possible without the grant.
- If state support provides your organization leverage to obtain other larger grants, then please state that.
- Have students involved in your project help you with your letter, or better yet, send their own.
- If you have press coverage, include that with the letter.
- Send photos with your letter, taken during the art process and/or of the artwork completed by your students.
- If possible send samples of your students' original pieces of artwork with your letter for display.

2. **Who are your legislators?** Contact legislators from your residence – not your business. Legislators want to hear from their constituents. Be sure to contact both your Senator and your Representative.

## 3. Here's how to find your legislators:

- a) Go to the state of Alaska website: [www.akleg.gov](http://www.akleg.gov)
- b) Scroll to bottom of page and under the box 'Who Represents me?' enter the appropriate zip code.

If you can't find your legislators, call the Fairbanks Legislative Information Office on 452-4448 and they will help you find your Senator and Representative.

## 4. Include a copy of this letter in your final report to the Fairbanks Arts Association.

*We have more ideas that we'd like to share with you about getting elected officials involved in arts events. Think of every event you hold as an arts advocacy opportunity. Invite a legislator, and when she/he comes, make sure you give proper introductions. By attending an arts event, a politician is personally exposed to the importance of an art organization in the community.*

Thank you! You are helping make sure that public funding of the arts continues.



# Artists-in-Schools/Fairbanks Arts Association

## Release Form for Photographic Images

1. Please identify the best photos/slides/digital pictures from your program(s), and
2. Procure parental signature release for each child in photos that display fewer than 4 recognizable children (group photos do not require release).

Image# \_\_\_\_\_

Description \_\_\_\_\_

I give Fairbanks Arts Association and its agents permission to use photographs that include my child for program publicity. Examples of use may include: Annual Report, advocacy materials for State Legislators or community.

Student Name \_\_\_\_\_ Parent Signature \_\_\_\_\_

Student Name \_\_\_\_\_ Parent Signature \_\_\_\_\_

Student Name \_\_\_\_\_ Parent Signature \_\_\_\_\_

Image# \_\_\_\_\_

Description \_\_\_\_\_

I give Fairbanks Arts Association and its agents permission to use photographs that include my child for program publicity. Examples of use may include: Annual Report, advocacy materials for State Legislators or community.

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Student Name \_\_\_\_\_ Parent Signature \_\_\_\_\_

Student Name \_\_\_\_\_ Parent Signature \_\_\_\_\_

Image# \_\_\_\_\_

Description \_\_\_\_\_

I give Fairbanks Arts Association and its agents permission to use photographs that include my child for program publicity. Examples of use may include: Annual Report, advocacy materials for State Legislators or community.

Student Name \_\_\_\_\_ Parent Signature \_\_\_\_\_

Student Name \_\_\_\_\_ Parent Signature \_\_\_\_\_

Student Name \_\_\_\_\_ Parent Signature \_\_\_\_\_

Image# \_\_\_\_\_

Description \_\_\_\_\_

I give Fairbanks Arts Association and its agents permission to use photographs that include my child for program publicity. Examples of use may include: Annual Report, advocacy materials for State Legislators or community.

Student Name \_\_\_\_\_ Parent Signature \_\_\_\_\_

Student Name \_\_\_\_\_ Parent Signature \_\_\_\_\_

Student Name \_\_\_\_\_ Parent Signature \_\_\_\_\_